

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

June 28, 2018
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Finger	<u> X </u>	.
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III. FLAG SALUTE

IV. PRESENTATIONS

1. Resolution by C. Oppegaard and seconded by A. Susino to acknowledge and to present resolution to Lisa Emmons for years of dedicated service:

Whereas, Lisa A. Emmons began her career in the Neptune City School District April 8, 2002, and

Whereas, she has counseled many students in various grades and programs, successfully impacting the lives of young children and preparing them for their future, and

Whereas, her excitement and passion for education has been evident to all of us, and

Whereas, her deep concern, knowledge, experience, and tireless efforts have had a tremendous positive impact on the students of Neptune City, and

Whereas, she has been a guiding light to all that have been associated with her, and has earned their admiration and respect,

Now, Therefore Be It Resolved, that the Neptune City Board of Education hereby expresses its deep appreciation for her many years of dedicated service.

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> X </u>

2. To award Erinn McEvoy a Scholarship Award presented by Wilson School Boosters

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Question about pension rate change

VI. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of organizational items as indicated below:

**Neptune City Board of Education
Organizational Items**

The following Neptune City Board of Education items/terms/appointments are for the Fiscal year, July 1, 2018 through June 30, 2019.

1. Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger

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2. Request approval of the following Bank Depositories:
 - Bank of America
 - PNC Bank
 - Wells Fargo Bank
 - Investors Savings & Loan
 - Kearny Savings Bank
 - New Jersey Community
3. Request approval of the existing Board of Education Policies and Administrative Regulations subject to review and revision.
4. Request approval of the District's existing curriculums and textbooks subject to review and revision.
5. Request approval to authorize the appointments of the following:
 - Robert Finger, Interim Board Secretary
 - Robert Finger - Public Agency Compliance Officer
 - Lonjeté Nias - Gender Equity Officer/504 Officer
 - Lonjeté Nias - ESEA contact person and representative
 - Debra Mercora – Treasurer
6. Request approval to appoint Anthony Sciarillo - Board Attorney at a rate of \$ 165.00 /hr.
7. Request approval to appoint Allen Shechter - Public School Accountant (Of Alvino & Shechter, CPAs) at an annual fee of \$ 14,550.00.
8. Request approval to appoint Bernard Adler - School Physician at an annual fee of \$ 6,700.00.
9. Request approval to appoint Lonjeté Nias - Officer for Disabled Students.
10. Request approval to appoint Jermaine Moore - Right To Know contact person.
11. Request approval to appoint Jermaine Moore - AHERA Representative.
12. Request approval to authorize the Business Office to maintain a change fund not to exceed \$25.00.
13. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$150.00.
14. Request approval of Strauss-Esmay Associates as the Policy Advisor.
15. Approve Board Member in service, training and conference session including the annual Fall Conference of the New Jersey School Boards Association not to exceed \$8,000.00.

- 16. Request approval of Siracusa, AXA/Equitable and Lincoln Financial as providers of tax shelter annuities.
- 17. Request of approval of E & K Agency and Brown & Brown as insurance consultants.
- 18. Request approval to appoint Lonjeté Nias as Affirmative Action Officer.

Motion, The Board of Education approve the Organizational Items:

Motion: A. Susino Second: D. Whalen .

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u> .
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u> .
Mrs. Lewis	<u> X </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> X </u> .

VII. MINUTES

MOTION, The Board of Education approves the Minutes of the Special Meeting of May 7, 2018, the Business Meeting of May 24, 2018 and the Special Meeting of May 31, 2018.

Motion: D. Whalen Second: C. Mordaunt .

All in Favor X Oppose None .

VIII. ADMINISTRATION AND COMMITTEE REPORTS

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Enrollment	Schools
<u> May </u>	
128	Neptune Senior High School
3	Poseidon High School
7	High Tech (1); Allied Health (2); Wall Communications (1); BioTechnology (3)
11	Red Bank High School For Performing Arts (4); Information Technology (0);
Academy	
	of Finance (2); Academy of Engineering (2); Family and Consumer Science (3)
0	Class Academy
24	Special Education (Out of District)
286	Neptune City

459	Total Enrollment

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Fire Drill: 5/22/18 Off-Site Evacuation: 5/30/18
Student Suspension Report: None - May
Missing Child Report: None - May
Enrollment Report for May: 286 Neptune City

Discussion

- Summer Hours – 8 – 2 Mon – Thurs; Friday closed – regular hours resume last 2 weeks of August
- Graduation
- Carnival
- Kindergarten Registration is 17 students as of June 12, 2018
- End of the Year Wrap Up

Reports Filed

Security Drill Statement of Assurance.

Informational Material:

1. Enrollment as of May 31, 2018
2. Nurses report for May, 2018
3. June, 2018 Bullying Report
4. Standing Orders for 2018-2019

MOTION, The Board of Education approve the Chief School Administrator's Report as posted

Motion: B. Wescott Second: M. Smith

All in Favor X Oppose None

CORRESPONDENCE

1. Letter from New Jersey School Boards Association regarding attendance to the Governance I: New Board Member Orientation Training for David Whalen
2. Letter from New Jersey School Boards Association regarding attendance to the Governance I: New Board Member Orientation Training for Madeline Tallman
3. Certifying Officer Letter from NJ Division of Pensions regarding Pension Contribution Rate Change effective July 1, 2018

RESOLVE, The Board of Education approve the items listed under
Curriculum and Education

Motion:	<u> M. Smith </u>	Second:	<u> A. Susino </u>
Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> X </u>
		Mr. Whalen	<u> X </u>
		Mrs. Smith	<u> X </u>
		Miss Tallman	<u> X </u>

FINANCE AND OPERATIONS

COMMITTEE REPORTS

RESOLUTIONS

1. To approve the Tax Levy Payment Schedule for the 2018-2019 school year
2. To approve the Payment of Bills per attached
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Robert S. Finger, Board Secretary certify that as of May 31, 2018, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of May 31, 2018 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of May, 2018.
6. To approve two (2) tuition contracts with Hawkswood School for the 2018-2019 school year in the amount of \$153,720
7. To approve two (2) tuition contracts with The Rugby School for the 2018-2019 school year in the amount of \$110,016.14
8. To approve renewal of insurance policies for the 2018-2019 school year with NJ School Insurance Group (NJSIG)
9. To approve participation in the NJ State Health Benefits Program for the 2018-2019 school year
10. To approve renewal of dental insurance with Horizon Healthcare for the 2018-2019 school year

11. To accept Federal Elementary and Secondary Education Act (ESEA) grant funds for the 2018-2019 school year as follows:
 - Title I \$160,476
 - Title II \$ 19,889
 - Title III \$ 4,398
 - Title IV \$ 10,000
12. To accept Federal Individuals with Disabilities Education Act (IDEA) grant funds for the 2018-2019 school year as follows:
 - Basic \$127,498
 - Preschool \$ 5,758
13. To approve one (1) tuition contract with Manchester Township Board of Education (Regional Day School) for ESY in the amount of \$6,270.00 and for the 2018-2019 school year in the amount of \$75,590.00.
14. To approve standing orders for the 2018-2019 school year.
15. To approve contract between Preferred Home Health Care and Neptune City Board of Education for professional nursing services for two (2) students for the 2018-2019 school year for the period 7/1/2018 - 6/30/19 at a rate of \$94/hour for RN services for two students or \$79/hour for LPN services for two students.
16. To approve one (1) tuition contract with The Center School for the 2018-2019 school year in the amount of \$69,646.00
17. To approve one (1) tuition contract with Search Day Program for the 2018-2019 school year in the amount of \$73,715.40.
18. To approve one (1) tuition contract with Coastal Learning Center for the 2018-2019 school year in the amount of \$63,285.88.
19. To approve one (1) tuition contract with Children’s Center for the 2018-2019 school year in the amount of \$64,554.16.
20. To approve submission of NJ Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for 2017-2018.

RESOLVE, The Board of Education approve the items listed under Finance and Operations as posted

Motion: C. Mordaunt Second: D. Whalen .

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> X </u>

HUMAN RESOURCES

COMMITTEE REPORTS

1. To approve the following personnel for the Summer Enrichment program:
Barbara Swastek and Joanna Anselmo-DePalma, Paraprofessionals
2. To remove the following personnel for the Summer Enrichment program:
Lindsay Brown, Paraprofessional
3. To approve, upon the recommendation of the CSA, the following substitute teachers for 2018-2019 school year: Joanna Anselmo-DePalma Robert Burt, Mary Alice Crelin, Amanda Davenport, Vincent DeGregorio, Colleen Laffey, Bridgid Loveland, Karen O'Donnell, Kenneth O'Donnell, Deidre Phillips, Curlis Walker and Megan Whitt
4. To approve, upon the recommendation of the CSA, the following substitute nurses for 2018-2019 school year: Marianne Gokberk, Kim Misner, Delta-T Corporation, MOESC Nursing Services
5. To approve, upon the recommendation of the CSA, the following substitute paraprofessionals for 2018-2019 school year: Dolores Ayers and Martha Dorsett.
6. To approve, upon the recommendation of the CSA, the following substitute custodians for 2018-2019 school year: Gregory Shorter and Tracy Brand
7. To approve, upon the recommendation of the CSA, Kenneth Dioguardi as Technology Coordinator, 32 hours/week, 10-month position at a salary of \$45,000.00
8. To approve 2018-2019 salaries of support staff attached.
9. To approve 5 days carryover (vacation) for Debra Mecora, CSA, for the 2018-2019 school year.
10. To approve 6 days carryover (vacation) for Linda Smith, for the 2018-2019 school year.
11. To approve the amended job title of Supervisor of Child Study to Supervisor of Special Services for Lonjeté Nias
12. To approve, upon the recommendation of the CSA, Kenneth Dioguardi for computer setup, maintenance, etc., to be performed during summer for a fee of \$6,000.00.
13. To approve Phoebe Pennypacker, Psychologist, for summer work (up to 5 days) for IEP meetings and/or testing, fee according to negotiations

RESOLVE, The Board of Education approve the items listed under Human Relations as posted

Motion:	<u> A. Susino </u>	Second:	<u> M. Lewis </u>	.	
Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> X </u>

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XV. MOTION TO ADJOURN

Motion: D. Whalen

Second: M. Lewis .

All in Favor X

Oppose .

Time: 8:24 P.M.